

# WWA Board Meeting 15<sup>th</sup> session


**11 October 2018**

The venue for the meeting is IALA Headquarters.

The meeting will commence at 13:00, after we have had a lunch together.

## AGENDA

ITEM	PRESENTER	ACTION
<b>1. OPENING</b> 1.1 Welcome by the Chairman 1.2 Approval of the agenda	Chairman Dean	note decide
<b>2. MATTERS ARISING FROM LAST MEETING</b> 2.1 Action items from last meeting	Dean	discuss/note
<b>3. FINANCIAL MATTERS</b> 3.1 Financial situation 2018 3.2 Budget 2019 3.3 Funding / Sponsors	Dean Dean All	discuss/note approve discuss
<b>4. QUALITY &amp; RISK MANAGEMENT</b> 4.1 Quality Management System 4.2 Academy Risk register	Dean Dean	discuss/note discuss/note
<b>5. ACTIVITIES</b> 5.1 Activities 2018 (briefing paper) 5.2 Action Plan 2018-2019	PM PM	discuss/note endorse
<b>6. STRATEGY &amp; ACADEMY DEVELOPMENT</b> 6.1 Human Resources 6.2 e-learning platform & competences 6.3 AtoN Master course 6.4 Roles and Responsibilities within the Academy 6.5 ATO training Quality Assurance (examinations)	Dean Dean Dean Dean Dean	Note discuss/note discuss/note discuss/note discuss/note
<b>7. ANY OTHER BUSINESS</b>		
<b>8. CLOSING</b> 8.1 Next meeting 8.2 Closing remarks	All Chairman	decide

**Distribution:**

Mr. Seung-Gi Gug	Chairman
Mr. Omar Frits Eriksson	Dean WWA
Mr. Francis Zachariae	Secretary-General IALA/Board Member
Mr. Stephen Bennett	Vice Dean
Mr. Jean-Charles Leclair	Board Member
Sir Jeremy de Halpert	Board Member
Mr. Tamotsu Ikeda	Board Member
Mrs. Gerardine Delanoye	Programme Manager
Mr. Kevin Gregory	Senior Adviser/Secretary
Mr. Mike Card	Deputy Secretary-General/Observer
Mr. Jacques Manchard	Senior Advisor WWA/Observer

**Apologies:**


Gerardine DELANOYE

Programme Manager